



**Return Merchandise Authorization (RMA) Request Form.**

**Please fill out this form completely.** Customer Service can be reached at [RMAs@applied-textiles.com](mailto:RMAs@applied-textiles.com) or 616-559-6100 between 8am to 5pm EST Monday-Friday. Please contact the shipping contact if it is transit damage, unless Applied Textiles was responsible for the shipment. *If you are returning more items than will fit on this form, please include a separate document listing those items and the reason for return.*

Please email this completed form and a copy of your Applied Textiles Purchase Order to [RMAs@applied-textiles.com](mailto:RMAs@applied-textiles.com). We will respond to your request within one business day.

**Contact Information**

Customer Name

Contact Name

Address

City

State

Zip

Phone

Email

Order/PO#

Piece #

**Product Return Information**

**Fabric Name & Description:**

**Yards:**

**Reason for Return:**

Defective

*RMA must be submitted within 60 days of shipment if reason for return is for a defective product.*

Other

*RMA must be submitted within 10 days of shipment if reason for return is considered other*

Please provide detailed comments related to your return so we can complete your request. Missing information can delay processing of your RMA. Photos are preferred.